



**SUDBURY
CATHOLIC
DISTRICT
SCHOOL BOARD**

International Education
165A D'Youville Street
Sudbury ON P3C 5E7
705.673.5620 x 239
cometostudy.ca
sudburycatholicsschools.ca

International Student Agreement

Please review this document carefully. This document creates a legally binding agreement for participation in the Sudbury Catholic District School Board's International Programs.

Introduction:

The Sudbury Catholic DSB, wishes to provide a challenging and exciting program to students studying in our International Programs. This Agreement sets out the terms on which a student is accepted into the program and the obligations on those students and their families.

When this agreement is binding:

This Agreement is not binding upon the School Board until it is signed by a parent or guardian of the student and the student applying for admission, is accepted by the School Board and an offer of admission is made to the student by the School Board, and all tuition fees are paid.

Placement

While the School Board takes into consideration requests for placement at a particular school, the final decision on any placement is determined solely by the School Board, taking into account space availability and the appropriate program for the student based on the School Board's assessment.

What I am agreeing to:

1. I agree that as a condition of participating in the School Board's International Programs that my child:

- a. must comply with the laws of Canada and Ontario
- b. must comply with the School and School Board Rules, Policies and Code of Conduct;
- c. must comply with the School Board Network and Internet Appropriate Use and Privately Owned Electronic Devices Appropriate Use policies;
- d. must comply with the terms of this International Student Agreement;
- e. must not use drugs or alcohol;
- f. must not drive a motor vehicle other than their own and subject to the requirement that they have a valid Ontario Driver's License and provide satisfactory proof of parental permission to drive;

g. must, if my child is participating in a Homestay, comply with all terms of the Homestay Agreement, and obey family rules and show respect for members of the Homestay family;

h. must attend all registered classes in the International Student Program, unless unable by reason of illness or injury to do so and must provide a note from a Parent, guardian or Homestay family for any absences;

i. must not withdraw from courses without consent of school officials, and may not substitute in-class courses for the equivalent online course;

j. must complete homework as assigned;

k. must not travel outside of Sudbury unless accompanied by an adult of at least 25 years of age; and

l. maintain an up-to-date Citizenship and Immigration Canada Study Permit.

My representations:

2. I represent to the School Board that my child has no history of engaging in criminal behaviour or sexual misconduct.

3. I know of no reason why my child cannot successfully participate in the School Board's International Student Program.

How this agreement can be ended:

4. I agree that the School Board may end this agreement at any time, without notice and without refunding any tuition paid, and may send my child home at my expense if:

a. any information in my child's application for admission is untrue;

b. my child breaches any of the obligations set out in paragraph 1; or

c. my child is unable to perform or is not performing to a reasonable academic standard (grade average of less than C- or equivalent).

Fee Schedule and Refund Policy

5. In the event that my child does not come to Canada or decides not to attend or to leave the Sudbury Catholic District School Board's International Programs, I agree that the following terms will apply:

a. the application fee is non-refundable in any circumstances;

b. for students in their first year of participation in the International Programs, the following will apply:

i. the full tuition fee, less a \$500 administration fee, will be refunded upon receipt of satisfactory evidence that the Study Permit was not approved by Citizenship and Immigration Canada (CIC). A written refund request must be submitted and signed by the parent which includes the name and address of the recipient and the banking information needed for the refund (name and address of bank, swift/BIC code).

Sudbury Catholic District School Board, 165A D'Youville Street, Sudbury Ontario, Canada P3C 5E7
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ii. seventy percent (70%) of the tuition fee, less the application fee, will be refunded if the student withdraws prior to commencement of program;

iii. fifty percent (50%) of the tuition fee, less the application fee, will be refunded if the student withdraws within 30 calendar days of commencing the program; and

iv. no refund will be granted, for any reason, if the student withdraws after 30 calendar days of commencing the program.

c. if a student indicates they will be returning to the Sudbury Catholic DSB International Programs for a second or subsequent year and withdraws prior to commencing the second or subsequent year, the following will apply:

i. 50% of the annual tuition fee will be refunded if they withdraw from the program prior to June 15 of the year in which the second or subsequent year of studies is to commence;

ii. no refund will be provided for any withdrawal after June 15 of the year in which the second or subsequent year of studies is to commence.

d. no refund will be provided if a student is dismissed from the program because of a violation of this Agreement.

e. In certain circumstances an international fee paying student may become eligible to become a non-fee paying student upon their parent or guardian becoming ordinarily resident in Ontario. A student may only change their status from fee-paying to non-fee paying before September 30 of the applicable school year. No refund of tuition will be provided to any student whose status changes after September 30th of the applicable school year.

Insurance

6. The Student is obliged to at all time to maintain adequate medical and health insurance while in Canada and that the School Board is not responsible for any loss or damage suffered by the student as a result of failure to maintain adequate insurance. Students are required to enroll in medical insurance through the International Programs office for the entire duration of their program in the Sudbury Catholic District School Board or must provide proof of adequate medical and health insurance. If a student cancels or fails to extend their insurance when needed, the School Board is not responsible for any loss or damage suffered by the student as a result of failure to maintain adequate insurance.

Assumption of Risk

7. I understand that there are risks associated with my child enrolling in the School Board and that my child will not be under constant supervision. I voluntarily assume the risk that my child may suffer illness, injury or another emergency and agree that I will not bring any claim against the School Board or any of its employees for any injury suffered by my child while participating in the International Program.

Parents Initials _____ Date _____

8. I understand that the Student may wish to participate in extracurricular activities such as sports teams, field trips, or school clubs. I give my permission for the Student to participate in such extracurricular activities if the Custodian in their discretion considers such activity appropriate. However, I understand that the School Board may not allow my child to participate in high-risk activities such as skiing, surfing, snowboarding, mountain climbing, kayaking or canoeing unless I also provide my consent to that activity.

Please initial:

Yes – I give my permission for the Student to participate in such extracurricular activities as mentioned above.

No – I do not give my permission for the Student to participate in such extracurricular activities as mentioned above.

Forum for Dispute Resolution

9. I agree that any dispute arising under the interpretation, application or performance of this agreement or in any way arising out of my child's participation in the School Board's International Programs will be resolved in a Ontario Court and I agree that I will not bring proceedings in any other court or jurisdiction and irrevocably attorney to the jurisdiction of Ontario courts.

Collection, Use and Disclosure of Personal Information

10. I understand that for the purposes of my child's participation in the School Board's International Programs, the School Board will collect, use and disclose personal information about me and my child, including information about my child's health and education as well as contact information for me and my child. I understand that that information will be collected, used and disclosed for the purposes of offering and administering the International Programs as permitted by the Ontario Freedom of Information and Protection of Privacy Act and the Ontario School Act and may be shared with school authorities, medical and social service providers, homestay providers, custodians and others as required.

Please initial: _____

Yes – I agree to the use of my and my child's personal information for purposes consistent with the above.

No – I do not agree with the use of my and my child's personal information for purposes consistent with the above.

11. I agree that under FIPPA, the School Board has the legal authority to collect personal information about students and their families for educational and related purposes. The personal information collected by the School Board may include images of identifiable students including class photos, individual photos, sporting, and special event photos. It is a tradition in the School Board to publish student names and/or photographs of individual students and groups of students commemorating events, or promoting or celebrating participation in various educational, sports and cultural activities. Students' names, photographs and comments may be published in the School yearbook, newsletters, honour rolls, programs, calendars, annual reports, and the School or School Board webpage. While such activities promote student achievement and accomplishments, the School Board recognizes that there may be sensitivities to publishing such images where they name and/or identify students. Accordingly, I agree that my child's name, photograph or comments relating to these types of School activities for these purposes.

Please initial:

Yes – I agree to the use of my child's personal information for purposes consistent with the above.

No – I do not agree with the use of my child's personal information for purposes consistent with the above.

12. From time to time, teachers may use various websites and applications that store data outside Canada, such as Google Docs, Prezii, or NoodleBib. Parents must be aware that student information may reside on servers not located in Canada and their consent is required to use such websites. Students are expected to use their School Board-assigned email address and follow teacher guidelines when using website applications.

Please initial:

Yes – I give my consent for my child, for learning purposes, to use

No – I do not give my consent for my child, for learning purposes, to use website applications where servers are located outside Canada.

Consent to Medical Treatment

13. I authorize the School Board and my child's Homestay Parent to consent to any x-ray examination, anesthetic, medical or surgical diagnosis or treatment or hospital care which is deemed advisable by and is rendered under the general supervision of any licensed physician or surgeon, whether such treatment or diagnosis is rendered at the office of such physician or at a hospital.

14. It is understood that this authorization is not given in advance of any specific diagnosis, treatment or hospital care being required but is given to provide authority and power on the part of the School Board to give specific consent to any and all such diagnoses, treatment or hospital care such physician may deem advisable.

Consent to Immunization

15. I understand that for my child to attend school in Ontario, they need to be immunized against the following infectious diseases:

Meningococcal Disease, Pertussis (whooping cough), Varicella (chickenpox) if born in 2010 or later, Diphtheria, Tetanus, Polio, Measles, Mumps and Rubella
--

You must provide proof of these vaccinations, if your child is missing some vaccinations that are needed while studying here in Ontario they can be provided free of charge by our Health Unit.

Yes – I give my consent for my child to have vaccinations that he/she does not have.

No – I do not give my consent for my child to have vaccinations that he/she does not have.

Release

16. I waive and release all claims against the School Board for the injury, loss, damage, accident, delay or expense resulting from my child's participation in the School Board's International Programs. I also release the School Board and agree to indemnify it, with regard to any financial obligations or liabilities that the School Board may incur as a result of claims by others, or that my child may personally incur, or any damage or injury to the person or property of others that my child may cause while participating in the International Programs.

17. I understand that the School Board is not responsible for any loss or injury suffered by my child or me. If my child becomes ill or incapacitated, the School Board may take such actions, as it considers necessary, including securing medical treatment and transporting my child home at his or her own expense. I release the School Board from all liability related to such actions.

18. I understand that my child's participation in the International Programs may be terminated at the discretion of the Administrators of the International Programs without any refund of fees, and that my child may be sent home at my expense if he or she does not adhere to the School Board rules, standards, and instructions as set forth in the school's agenda, handbook and this Agreement.

19. I agree that the School Board is not liable for any loss suffered by my child or me as a result of any labour dispute that may affect the delivery of an educational program. Amendment This Agreement with the School Board cannot be modified or interpreted except in writing.

Amendment

This Agreement with the School Board cannot be modified or interpreted except in writing by the Sudbury Catholic District School Board.

Please Complete The Agreement Below:

I, _____, [PARENT/GUARDIAN (circle one)]

APPLY FOR THE ADMISSION OF

_____ (NAME OF STUDENT)

ON THE TERMS SET OUT IN THIS AGREEMENT AND I HAVE READ AND UNDERSTOOD THE TERMS OF THIS INTERNATIONAL STUDENT AGREEMENT AND AGREE TO COMPLY WITH THIS AGREEMENT AND THAT THESE TERMS AND CONDITIONS ARE BINDING

ON _____ (NAME OF STUDENT).

SIGNATURE OF PARENT(S)

DATE

I, _____, (NAME OF STUDENT) HAVE READ AND UNDERSTAND THE TERMS OF THIS INTERNATIONAL STUDENT AGREEMENT AND AGREE TO COMPLY WITH THIS AGREEMENT AND THAT THESE TERMS AND CONDITIONS ARE BINDING ON ME.

SIGNATURE OF STUDENT

DATE

THIS AGREEMENT WILL STAY IN EFFECT FOR THE DURATION OF TIME THE ABOVE STUDENT IS STUDYING WITH THE SUDBURY CATHOLIC DISTRICT SCHOOL BOARD, WE WILL NOT REQUIRE A NEW AGREEMENT EACH YEAR, IF AT ANY TIME YOU WOULD LIKE TO MODIFY ANY PART OF THE AGREEMENT YOU CAN DO SO BY EMAILING OUR DEPARTMENT AT cometostudy@sudburycatholicschools.ca